



CLASS S
AFFIDAVIT FOR INCENTIVE PROPERTIES

Control Number

As the owner of Class S property, you are now required to file an annual affidavit with The Cook County Assessor's Office. We are also requesting a copy of a current U.S. Department of Housing and Urban Development project based on Section 8 Renewal Contract for a Mark-Up-To-Market Project.

Please complete the affidavit, and list the Property Index Number(s) participating in the program. You are also required to have your affidavit notarized. Completed affidavit should be returned to the Cook County Assessor's Office, Incentive Department, 118 N. Clark Street, Chicago, IL 60602. The deadline for returning the affidavit is **April 16, 2012**.

Failure to file a completed, original affidavit with the correct information by the required deadline can result in the loss of your Class S status.

Please answer the following questions:

1. Was there a "change of use" since this property qualified for the Class S incentive? YES NO
2. Was there a change of ownership or occupancy during last 3 years? YES NO

If your answer to either of the above questions is YES, you **must** also complete the appropriate section(s) of the **Incentive Information Sheet** (on reverse).

3. Address of the property receiving Class S:

4. Complete the following information. Identifying the occupant(s) of the property by name, provide a detailed description of the use(s) of the property, total square footage being used by each occupant, and total number of employees as of January 1, 2011. (Attach additional pages, if necessary)

Occupant's Name: _____

Property's Use: _____

Building's Square Footage: _____ Number of Units: _____

Employees: _____ Full Time: _____ Part Time: _____

List the Property Index Number(s) of each parcel
for your Class S property below: (use additional paper if necessary)

- | | |
|----------|----------|
| 1. _____ | 5. _____ |
| 2. _____ | 6. _____ |
| 3. _____ | 7. _____ |
| 4. _____ | 8. _____ |

INCENTIVE INFORMATION SHEET

1. Change of Use:

If any, please describe below:

2. Change of Ownership:

Buyer: _____

Address: _____

Date of Transfer: _____

Note: Submit evidence of transfer.

3. Change of Occupancy:

If any, please describe below:

Date of Change: _____

Reason for Change: _____

4. Is Property Vacant?

If **YES** – since when: _____

COMPLETE THE FOLLOWING:

Owner: _____
(Print name)

Representative (if not owner): _____
(Print name)

Title: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Phone: (_____) _____

Email address: _____

I, the undersigned, certify that I have read this affidavit and that the statements set forth in this affidavit and the attachments hereto are true and correct

Signature Date

Subscribed and sworn to,
before me this _____ day
of _____ 20__.

Notary Public

Return to:

**Cook County Assessor's Office
Incentives Department
118 N. Clark Street, 3rd Floor Room 301
Chicago, IL 60602**

CONTACT INFORMATION SHEET

Below is the current information we have on file. Please make any corrections or supply missing information in the UPDATE SECTION.

Control Number:

Property Address:

Contact Company:

Contact Person:

Contact Address:

Contact Telephone Number:

Contact Email Address:

UPDATE SECTION:

Property Name: _____

Property Address: _____

Contact Company: _____

Contact Person: _____

Contact Address: _____

Contact Telephone Number: _____

Contact Email Address: _____